

APPRISE PROGRAM

REF#32018RFPAAA

General Information

The Luzerne/ Wyoming Counties Area Agency on Aging is seeking proposals for the Coordination, Implementation and execution of the APPRISE Program.

SCOPE OF SERVICES

Requirements and Description of Services

This is a program that coordinates informational services on Medicare – responsibilities included in the administration of this program include, but are not limited to the following:

- Adherence to all Federal, State and County mandates in regard to the execution and implementation of the APPRISE Program.
- Responsible for overseeing the entire budget and the correct implementation of expending these monies on behalf of the APPRISE program. Reporting these expenditures to the State in a timely manner to include all necessary documentation.
- The coordination of the APPRISE Program in a two county area- Luzerne and Wyoming Counties
- Recruitment, training, monitoring, placement, of Volunteers to conduct APPRISE Counseling
- Timely input of state required data and reports as mandated by the program.
- Conducting Community Outreach on behalf of the APPRISE Program, including offering “New to Medicare” Classes.
- Copy and update the AAA on progress monthly
- Attend all APPRISE regional/state trainings offered

- Complete the State Plan requirements as well as the backup plan and share this information with the AAA
- Apprise activities must include specific outreach to low income residents under the MIPPA Program (Medicare Improvements for Patients and Providers Act).
- Maintain a volunteer presence in the six multi service centers located in Hazleton, Kingston, Nanticoke, Pittston, Wilkes -Barre and Wyoming County. Office and Computer support are provided.
- If the respondent places a coordinator in our county, office space will be provided at our office in Wilkes-Barre at no cost to the provider.

The Area Agency on Aging for Luzerne/Wyoming Counties receives funding from the Pennsylvania Department of Aging to conduct Apprise Activities. Funding consists of a base allocation for Apprise activities as well as additional incentives, performance funding, Apprise background checks and MIPPA funding. Ideally, the respondent would accept the amount of the funding we receive each year from the Pennsylvania Department of Aging as the full contract price